

## ARTICLE VIII

### Standing and Special Committees and Work Groups

#### Section 1 - The Standing Committees of the MCDCC are:

- A. Budget and Finance
- B. Campaign and Candidate ~~Government~~ Liaison
- C. Platform, Resolutions, and Legislation
- D. Community Action
- E. Rules
- F. Credentials
- G. Fundraising Committee

#### Section 2 - Membership of Standing Committees

- A. The Budget and Finance Committee shall be composed of the Committee Chair, the Chair of the MCDCC, the Treasurer, the Fundraising Committee Chair, and an appropriate number of PCPs as deemed effective by the Chair of the Committee.
- B. The Campaign and Candidate Liaison Committee shall be composed of the Chair, the First Vice Chair of the MCDCC, and one PCP appointed by the PCPs in each House District, and additional members as deemed effective by the Chair of the Committee.
- C. The Platform, Resolutions and Legislation Committee shall be composed of a Chair and an appropriate number of PCPs as deemed effective by the Chair of the Committee.
- D. The Community Action Committee shall be composed of the Committee Chair, the Chair of each Congressional District delegation or their designee, and one PCP appointed by the PCPs in each House District,

and additional members as deemed effective by the Chair of the Committee.

E. The Rules Committee shall be composed of no fewer than 5, and no more than 7 PCPs, including the Chair of the Committee. The balance of the committee shall be appointed at large by the Rules Chair, in concert with the Chair of the MCDCC and the sitting members of the Committee.

A. The Credentials Committee

~~B.F.~~ The Credentials Committee shall be composed~~comprised~~ of the 2<sup>nd</sup> Vice Chair of the Party ~~(as Chair)~~, all first - assistant district leaders, and up to 6 additional PCP's appointed by the 2<sup>nd</sup> Vice Chair.

~~C.G.~~ The Fundraising Committee shall be composed of the Chair of the Committee, the Chair of the MCDCC, the First and Second Vice Chairs, Communications Officer, Treasurer, and one PCP appointed by the PCPs in each House District, and an appropriate number of PCPs as deemed effective by the Chair of the Committee. ~~membership of all the other standing committees shall be comprised of one person appointed by each District Leader, from among the PCPs of that Leader's District, for each 50 elected PCPs or fraction thereof in their District, with the advice and consent of the PCPs of that District; three members at large, appointed by the MCDCC Chair; and three members at large, to be appointed by the chair of the respective standing committees, and, on the Community Action Committee, the Chair of each Congressional District delegation.~~

H. The duration of each committee member's appointment shall be three years.

I. The Committee Chair shall have discretion to remove committee members if they fail to fulfill the duties of their office.

### **Section 3- Duties of Standing Committees**

- A. The Budget and Finance Committee shall:
1. After soliciting input from all other standing committees, submit a bi-annual budget for the MCDCC to the Executive Committee by July 15th of even numbered years, for subsequent submission to the MCDCC at its first meeting after July 15th;
  2. Annually, prepare, and assist in implementing a plan for raising the revenue to finance the activities called for in each current or proposed budget; and,
  3. Submit such reports to the MCDCC or the Executive Committee as may be requested by the MCDCC or the Executive Committee.
- B. The Campaign and ~~Government~~ Candidate Liaison Committee shall:
1. Recruit candidates for all elective and appointive offices affecting this County and its citizens, including non-partisan offices;
  2. In consultation with members of the Democratic Party holding or nominated for partisan elective office, submit proposals and plans for campaign strategies, to include recommendations for allocating campaign resources;
  3. Provide campaign services and aid to Democratic candidates nominated or endorsed by the MCDCC, and to the sponsors of ballot measures endorsed by the MCDCC;
  4. Maintain communication with elected Democrats representing Multnomah County voters at all levels of government to help coordinate and encourage public support for the passage of laws, and the implementation of policies, which are supported by the MCDCC;

5. Upon the request of the Endorsement Task Force submit a report upon the performance of any office holder seeking the endorsement of the Party (see Article X, Section 4); and,
  6. Perform such other functions as may be requested by the Central Committee.
- C. The Platform, Resolutions and Legislation Committee shall:
1. Review, make recommendations, and report on resolutions submitted to the MCDCC;
  2. Using the products of work groups and such other sources as it ~~deems~~ ~~decides~~ appropriate, prepare and submit a proposed platform to all platform conventions of the MCDCC;
  3. Monitor and review proposed federal, state and local legislation, including initiative petitions, and submit recommendations thereon to the MCDCC;
  4. ~~Work~~~~In cooperation with the Campaign and Government Liaison Committee, work~~ with elected officials at all levels to achieve the legislative goals of the Democratic Party; and,
  5. Perform such other functions as may be requested by the Central Committee.
- D. The Community Action Committee shall:
1. Assist in developing and strengthening the Party organization at all levels by recruiting, training and mentoring new members;
  2. Provide coordination between the MCDCC and the state and district organizations;
  3. Be responsible for operating and staffing ~~the fair booth of the MCDCC at public~~ events;
  4. ~~Provide to~~~~Coordinate with~~ the Communications

Officer ~~work of the special committee which puts on the Celsi-Dinner;~~

~~5.4. Publish, with the help of the newsletter editor, a calendar of events of interest to Democrats, for distribution to MCDCC members each calendar quarter;~~

~~6.5. Network with communities and organizations within Multnomah County whose members may share interests with the Democratic Party;~~

~~7.6. Assist and work with the Communications Officer in maintaining communications with other organizations;~~

~~8.7. Provide coordination assistance to District Leaders; ~~district leaders; and~~~~

~~8. Propose a budget to the Executive committee for community participation and visibility; and~~

9. Perform such other duties as may be requested by the Central Committee.

E. The Rules Committee shall:

1. Review the Bylaws no less often than bi-annually, and recommend amendments as needed;

2. Review, make recommendations and report on any proposed amendment to the Bylaws;

3. Submit rules to govern the Platform Convention of the MCDCC to the Executive Committee, to be proposed at such Convention; and,

4. Perform such other duties as may be requested by the Central Committee.

F. The Credentials Committee shall:

1. Determine and certify the eligibility of MCDCC members to vote at meetings;

2. Prepare and tally ballots for any election or vote on candidate or measure endorsement conducted at any meeting or convention of the MCDCC or its

- Executive Committee; and,
3. Staff the organization election as set forth in Article IX, Section 1 of these Bylaws.

G. The Fundraising Committee shall:

1. Determine the capacity for, and coordination and planning of, Party fundraising events.
2. Advise and assist the Celsi Committee as needed.
3. Recruit volunteers as needed for Party events.
4. Utilize all tools available to reach out to donors and potential donors.
5. Maintain a database of Party donors; past, present, and potential.
6. Assist the MCDCC Chair in making personal contacts
7. Perform such other duties as may be requested by the Central Committee.

#### **Section 4 - Special Committees**

Special committees may be created by resolution of the MCDCC or its Executive Committee for such purposes and duration as the MCDCC or the Executive Committee shall decide. Membership and governance of such special committees shall be determined by the body creating the Special Committee, provided that the rules in this Article concerning notice and quorum shall apply to all such committees unless expressly waived by 2/3 vote of the MCDCC at a duly called meeting of the MCDCC.

#### **Section 5- Quorum for Committees**

A quorum for any duly called meeting of any standing or special committee shall consist of:

- A. The Chair of the Committee and two members of the

- Committee, or
- B. In the absence of the Committee Chair, the MCDCC Chair and two members of the Committee.

## Section 6- Notice

~~The committee chairs~~ Notice of all meetings of all standing committees shall notify all committee members of each published in the Party newsletter or announced at the preceding Central Committee meeting not less than ~~six~~ (6) days before the ~~Committee~~ meeting, provided that a committee Committee may recess any meeting to a time and place certain announced at that meeting. ~~Notice of meetings of any Special Committee shall be provided as dictated by the resolution creating that Committee.~~

## Section 7 – Work Groups

- A. A Work Group may be created by the Chair ~~after consultation with the PR & L Committee to address a specific issue or defined subject matter.~~
- B. ~~Work Group members may be appointed by the MCDCC Chair and, the PR & L Committee Chair, or the Campaign and Government Liaison Committee Chair. Members must be either Democrats who reside in Multnomah County, legislators who are members of the MCDCC under Article II, Section 2 of these Bylaws, paid staff of those legislators, or paid staff of a legislator who is a Multnomah County PCP. Work Group. group chairs shall be appointed by the MCDCC Chair.~~
- C. ~~Work Group group members may be removed **when deemed necessary by the Work Group Chair.** by majority vote of the PR & L Committee at a meeting of that Committee for which notice of the proposal to remove a Work Group member has been given that member.~~
- D. ~~The Chair of the PR & L Committee shall appoint a PR & L Committee member to serve as liaison between that Committee and each Work Group.~~
- E. ~~A Work Group shall track and pursue the goals of, and report on~~

legislative action concerning, those portions of the MCDCC Platform that are relevant to the subject matter assigned to that Work Group. Reports shall be submitted to the PR & L Committee in September of odd-numbered years, and at such other times as a Work Group chooses.

F. No later than sixty days before the County Platform Convention each work group may propose platform language and legislative agenda items, relevant to its subject matter, to the PR & L Committee.